

## Corporate Functions

Our beautiful light & airy function room is available for hire seven days a week for either a full day (8 hours) or a half day (5 hours) and is the perfect space for:

- ✓ Board Meetings
- ✓ Seminars & Conferences
- ✓ Corporate dinners
- ✓ Presentations
- ✓ Training Days

### Our Clients

- ♣ Wandsworth Borough Council ♣ Waitrose ♣ Original Tour Company ♣  
 ♣ Clear Ideas ♣ Book Trust ♣ The London Mint ♣ Trafalgar Square Solutions  
 ♣ Alternative Networks ♣ Houston Lawrence ♣ Pfizer ♣ MacDonald Butler

<b>Hire Charges</b>	<b>Lay-out Styles</b>
<p>The hire charges are as follows:</p> <p>Full Day = £150.00            ½ Day = £75.00</p> <p>This hire charge includes:</p> <ul style="list-style-type: none"> <li>✓ 2 servings of tea &amp; coffee (up to 10 people - a £1 supplement per person applies above 10 people)</li> <li>✓ use of facilities (projector &amp; screen, microphone, flipchart &amp; pens)</li> <li>✓ Air-conditioning</li> </ul>	<p>Boardroom      max 25            Theatre        max 50            U- Shape        max 20            Round Tables   max 55</p> <p><b>Equipment</b></p> <ul style="list-style-type: none"> <li>✓ Free Wi-Fi access</li> <li>✓ ipod/laptop facilities</li> <li>✓ Projector &amp; Screen</li> <li>✓ Flipchart &amp; Pens</li> <li>✓ Microphone</li> </ul>



## THE ALMA WANDSWORTH

# How to Find Us



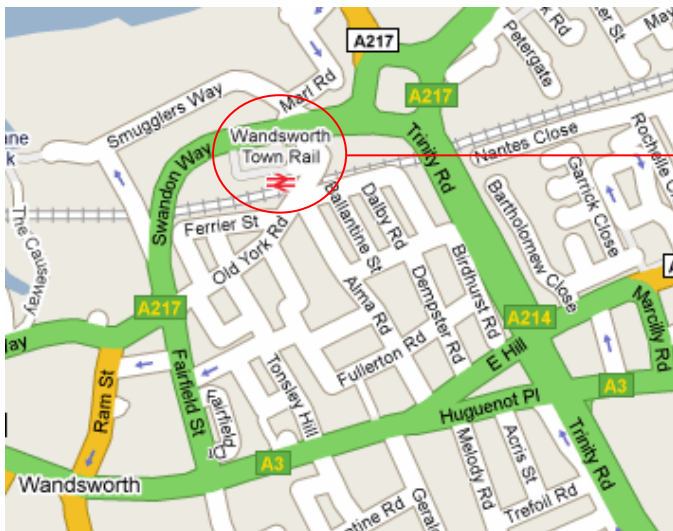
## Public transport

Wandsworth Town overland rail station is directly opposite the Alma. It is on a Southwest trains direct route from London Waterloo, with trains running every 10 minutes.

Bus routes 44 and 28 both stop on Old York Road. The bus stop is directly opposite The Alma.

## Parking

Street parking is available at a charge (free after 4:30pm) There are other parking areas in the near vicinity, so please ask for more information if you require it.



The Alma  
499 Old York Road  
Wandsworth  
London, SW18 1TF

**T:** 020 8870 2537  
**E:** [alma@youngs.co.uk](mailto:alma@youngs.co.uk)  
**W:** [www.thealma.co.uk](http://www.thealma.co.uk)

# Breakfast Options



## **Buffet Menu 1**

**£9.50 per person**

Freshly Brewed Coffee  
Selection of Teas  
Freshly Squeezed Juice  
Croissants & Preserves  
West Country Smoked Back Bacon Rolls

## **Buffet Menu 2**

**£11.50 per person**

Freshly Brewed Coffee  
Selection of Teas  
Freshly Squeezed Juice  
Croissants & Preserves  
West Country Smoked Back Bacon Rolls  
Fresh Fruit  
Yoghurt

## **Buffet Menu 3**

**£13.50 per person**

Freshly brewed Coffee  
Selection of Teas  
Freshly Squeezed Juice  
Croissants & Preserves  
Breakfast Muffin Selection  
West Country Smoked Back Bacon Rolls  
Fresh Fruit Platter  
Yoghurt

# Lunch Options



## **Sandwich/Salad Buffet Menu £6.50 per Person**

Selection of Sandwiches  
Potato Wedges & Dips  
Mixed Leaf Salad

## **Finger Buffet A £8.95 per Person**

Potato Wedges with Salsa & Soured Cream  
Honey & Sesame Mini Sausages  
Tomato, Mozzarella & Spinach Tarts  
Thai Salmon Fishcakes  
Bread Selection

## **Finger Buffet B £11.95 per Person**

Mini Lamb Koftas with Cucumber & Mint Raita  
Potato Wedges with Salsa & Soured Cream  
Honey & Sesame Mini Sausages  
Houmous & Pitta breads  
Marinated Mixed Olives  
Tomato, Mozzarella & Spinach Tarts  
Bread Selection

## **Finger buffet C £15.95 per person**

Chicken Satay Skewers w/ Peanut Dip  
(V) Marinated Mixed Olives  
(V) Falafal w/ Cucumber & Mint Rhiata  
(V) Selection of Crudites & dips  
(V) Mozzarella, tomato & Spinach tart  
(V) Potato Wedges with Salsa & Soured Cream  
Thai Fishcakes & Sweet Chilli sauce  
Lamb Koftas with Cucumber & Mint Raita  
Bread Selection



THE ALMA  
WANDSWORTH

**Coming Soon...**



23 beautiful boutique bedrooms opening November 2010

Contact us for more details on 020 8870 2537 or [alma@youngs.co.uk](mailto:alma@youngs.co.uk)



**THE ALMA**  
WANDSWORTH

**MEETING ROOM BOOKING FORM**

Please find below our booking confirmation form. All bookings are provisional until such date when credit card details are received to secure the reservation

<b>Booking date</b>	
<b>Start Time</b>	
<b>End Time</b>	
<b>Number of Attendees</b>	
<b>Reservation name</b>	
<b>Contact name</b>	
<b>Telephone no</b>	
<b>Email</b>	
<b>Room Layout</b>	
<b>Catering</b>	
<b>Flipchart</b>	Y/N
<b>Projector Screen</b>	Y/N

**Room Hire**

The Room Hire quoted will be taken on the card details given in advance of the meeting/event

<b>Credit card number</b>	
<b>Exp date</b>	
<b>Issue no or Start Date</b>	
<b>Security Code</b>	
<b>Deposit/ RH Charge amount</b>	

**Customer signature:**

**Date:**

Terms & Conditions: 1. A deposit will be taken on completion of a booking form. 2. Upon receiving payment, you will be sent confirmation of your booking via e-mail. 3. All payments by company cheque must be received 7 days prior to the date of the event. 4. Cancellations can be made in writing to the General Manager. The deposit paid is non-refundable should you give us less than 28 days notice of the cancellation of the event 5. Please note, only monies over and above the deposit will be refunded, when your cancellation is received before the balance due date. We reserve the right to ask for full payment of the balance for the meal/event if cancellations are made after the balance due date.